

Checkliste

Settlement Permit (Self - Employed)

The settlement permit is an unlimited residence permit and entitles the holder to pursue any gainful employment.

Guidance on meeting the requirements (Section 9 (2) Residence Act):

1. you have been in possession of a valid residence permit for at least five years (previous periods of training and study are credited at half)
2. you have acquired entitlements to benefits for sufficient old-age provision: At least 60 months of compulsory or voluntary contributions to the statutory pension insurance or comparable benefits
3. you have sufficient knowledge of German (B 1)
4. you meet the requirements for the extension of your current residence permit

The following deviating prerequisites apply (not conclusive):

- A. Self- Employment (21 Abs. 4 AufenthG):
 - You have been gainfully employed for three years
 - Your company is successfully established on the market
 - You can secure your livelihood for yourself and your family members from your income
- B. Graduates of German universities or domestic vocational training programs (§18 c para. 1 p. 2 AufenthG):
 - at least 24 months of qualified employment
 - in the case of German-language training/studies, proof of German language skills is not required.

Required documentation for the application:

- Completed and signed application form*.
- National passport
- Sufficient pension provision
 - pension information or pension statement from the German Pension Insurance or
 - proof of entitlement to comparable benefits from another insurance or pension institution
- German language skills
 - language certificate from a certified language course provider (telc, Goethe Institut, ÖSD)
 - certificates from an integration course (if available)
- Proof of continuous adequate health insurance coverage for all family members:
 - in case of a statutory health insurance: current insurance certificate
 - in case of private health insurance: confirmation of Annex 5 by the health insurance company*.
- Rental contract stating the current rental costs and the size of the apartment

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- Current profit calculation by the tax advisor: form Information on gross/net income*
- Certificate in tax matters from the tax office
- Audit report of the tax consultant to check by the Chamber of Commerce / Form "Prüfungsbericht"*
- Business evaluation / profit and loss account
- trade register excerpt (if applicable)
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- German university degree (if applicable)
- Current biometric photo (no copies)**

Information for the application:

To apply for a residence permit, please contact the Immigration Office of the Hamburg District Offices responsible for your place of residence or the Hamburg Welcome Center for Professionals.

To determine the responsible district office, proceed as follows:

1. Call up the Hamburg Administration Guide (Behördenfinder):
www.hamburg.de/behördenfinder
2. In the "Suchbegriff" field, enter the term "Ausländerangelegenheiten" and select "Suchen"
3. Enter the registration address in Hamburg (street and house number)
4. Select the red button "Weiter"

The Hamburg Administration Guide will show you the relevant department's contact details and opening hours.

To have your application processed at the Hamburg Welcome Center for Professionals, please make an appointment via e-mail: professionals@welcome.hamburg.de.

Please do not staple or clip documents.

Additional documents may be requested. The application is subject to a fee. Payment only in cash or with EC card. Credit card payment is not possible.