

Checklist

Adjustment Qualification

Application

Please use the [online service "Residence Permit Hamburg"](#) to apply for your residence permit.

The following documents are required for your application:

- National passport
- Proof of continuous sufficient health insurance coverage:
 - o In case of a statutory health insurance: current insurance confirmation
 - o In case of private health insurance: confirmation of Annex 1 or 2 by the health insurance company*
- Deficit notice on the recognition of the foreign professional qualification
- Certificate of participation in a qualification measure or registration for a knowledge test or
- Continuing education plan (to be submitted by the employer), if mainly operational knowledge and experience are missing and are compensated for
- Proof of financing (1,027.40 euros per month) or submission of a declaration of commitment
- Proof of German language skills (level A2 or higher) based on a language certificate from a certified language course provider (telc, Goethe Institut, ÖSD)
- Job offer for subsequent employment in the recognised occupation, if available: Form "Erklärung zum Beschäftigungsverhältnis", to be completed and stamped by the employer*
- Current biometric photograph (must only be presented at the appointment)**

1

*See Form on www.hamburg.com/welcome/forms/

** You can have your photo taken at a booth on site for a fee of 6 euros.

Please allow 15 minutes prior to your appointment for this.

Additional documents may be requested. The application is subject to a fee. Payment only in cash or with EC card. Credit card payment is not possible.