

Checklist

Freelancer

Application

Please use the [online service "Residence Permit Hamburg"](#) to apply for your residence permit.

The following documents are required for your application:

- National passport
- Proof of continuous sufficient health insurance coverage:
 - In the case of a statutory health insurance: current insurance confirmation
 - In the case of private health insurance: confirmation of Annex 1 by the health insurance company*
- Rental agreement with details of the current rental costs and the size of the apartment
- CV and proof of qualification regarding previous activities and training (if first application)
- Orders / contracts with several clients (if available)
- Proof of adequate pension provision for applicants older than 45 years of age: Submission of a private pension or life insurance policy or proof of assets (no foreign real estate)
- Current profit calculation by the tax consultant: form "Declaration of gross and net earnings" (only in case of renewal)*
- Certificate in tax matters from the tax office (only in case of extension)
- Current biometric photograph (must only be presented at the appointment)**

*See Form on www.hamburg.com/welcome/forms/

** You can have your photo taken at a booth on site for a fee of 6 euros.

Please plan enough time prior to your appointment for this.

Additional documents may be requested. The application is subject to a fee. Payment only in cash or with EC card. Credit card payment is not possible.