

Checklist

Employment/ EU Blue Card

The following documents are required for the application:

- Completed application form*
- National passport
- Proof of continuous sufficient health insurance coverage:
 - With a statutory health insurance: Current insurance confirmation
 - In the case of private health insurance: confirmation of Annex 6 or 7 by the health insurance*
- Rental agreement with details of the current rental costs and the size of the apartment
- Workplace and job description / "Erklärung zum Beschäftigungsverhältnis", to be completed and stamped by the employer (at first application or when changing employer)*
- Employment contract (for first application or change of employer)
- Last 3 salary slips (for extension)
- Current confirmation of employment as proof of continued work relationship (for extension)
- Proof of qualification (at first application) in original with legalisation / apostille and translation by officially accredited translator
- Proof of recognition of the professional qualification, if available:
Extract from "Anabin" at www.anabin.kmk.org in the case of university degrees or recognition certificate from the responsible office (see www.anererkennung-in-deutschland.de),
- From age 45 onwards and a gross monthly income of less than 3,795 euros, an adequate pension is required (does not apply to "Blue Card EU" or to employment without recognised qualification)
- Current biometric photograph (no copies)**

*See Form

** You can take the photo at a station for a fee of 6 Euro.

Please plan enough time prior your appointment.

Information for the application:

To apply for a residence permit, please contact the Foreigners' Office of the Hamburg District Offices responsible for your place of residence. Alternatively, you can make an appointment at the Hamburg Welcome Center if your anticipated income exceeds the minimum stated in section 18 b paragraph 2 sentence 2 of the Residence Act (currently 43,056 Euro).

To determine the responsible district office, proceed as follows:

1. Call up the Hamburg Administration Guide (Behördenfinder): www.hamburg.de/behoerdenfinder
2. In the ""Suchbegriff"" field, enter the term ""Ausländerangelegenheiten "" and select ""Suchen""
3. Enter the registration address in Hamburg (street and house number)
4. Select the red button "Weiter"

The Hamburg Administration Guide will show you the relevant department's contact details and opening hours.

For the application in the Hamburg Welcome Center, please make an appointment via e-mail: info@welcome.hamburg.de.

Please do not staple or clip documents.

Additional documents may be requested. The application is subject to a fee. Payment only in cash or with EC card. Credit card payment is not possible.